

Black River Memorial Hospital
JOB DESCRIPTION

Job Title: Clinical Dietitian	Employee Name:
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Created on: 10/21/10	Department: Nutrition Services	Pay Type: Non-Exempt
Reports To: Nutrition Services Director	Reviewed on: 9/13/24	Revised: 04/01/20, 11/7/23, 8/30/24, 9/13/24

POSITION SUMMARY: Delivers medical nutrition therapy to patients in alignment with established standards and procedures as an integral part of the multidisciplinary healthcare team. Additionally, collaborates with Marketing and Business Development for community wellness programs and supports employee health services.

Essential Duties and Responsibilities

1. Completes inpatient assessments to identify patients' nutritional needs and documents patients' care plans in the EMR (Electronic Medical Record). Documents findings, updates, and charge coding to the patient EMR within 24 hours of a patient visit.
2. Attends daily patient multidisciplinary care huddles and identifies patient's nutritional status. Addresses nutritional issues by facilitating and/or initiating interventions to the multidisciplinary care team (physician, nursing, nutrition services, pharmacy, therapy, and family/caregiver).
3. Provides Nutrition Services staff with patient direct education.
4. Responds to all nutrition consult requests from medical staff and provide patient/family with appropriate diet education or informative materials in accordance with the request.
5. Provides inpatient and outpatient nutrition instruction/counseling and follows established billing and documentation procedures.
6. Plans and hosts Diabetes Education Support Group bi-monthly, working with Volunteer Services to coordinate.
7. Reviews all patient menus, contract food service menus, cafeteria menus, and recipes to ensure they are compliant with the Academy of Nutrition and Dietetics guidelines or contract food service food program guidelines. Utilizes organization approved software/systems for nutritional analysis documentation.
8. Performs annual Healthy Café Food analysis utilizing established CDC guidelines. Assists in creating/designing and implementing new concepts with the Nutrition Services team.
9. Participates in Nutrition Services team meetings and provides nutritional education and counseling for BRMH Wellness and Employee Health initiatives.
10. Serves as a wellness and nutrition coach for businesses and community customers.
11. Participates in policy and procedure development for patient care.
12. Develops and maintains an overall nutrition services department knowledge base to oversee activities and problem-solve in the absence of or as designated by the director.
13. Follows the hospital's attendance policy.

Additional Duties

14. Performs other duties as assigned or as opportunities arise.

Educational Qualifications:

- Bachelor's or Master's Degree in Dietetics from an accredited college/university in Dietetics/Food and Nutrition
- Must have a Certified Dietitian credential through the State of Wisconsin DSPS and be a Registered Dietitian with the Commission on Dietetic Registration (CDR)
- Minimum one year experience in clinical dietetics preferred
- Obtains Medicare Certification for insurance billing purposes
- Certified Diabetes Educator preferred

Work Relationship:

- Reports directly to the Nutrition Services Director
- Works closely with all Nutrition Services employees, Marketing Department, and Infection Prevention RN
- Regular contact with other healthcare team members (patients, visitors, nursing staff, physicians, etc)
- Occasional contact with all other hospital employees

Working Conditions:

- Work is performed largely in a pleasant hospital environment with minimal chance of personal injury
- Occasionally works near moving mechanical parts
- Occasionally exposed to toxic or caustic chemicals and extreme heat and cold
- The noise level in the work environment is usually moderate

Physical Requirements:

- Constantly exert up to 10 pounds of force to move equipment and supplies
- Frequently exert 10 to 25 pounds of force to move equipment and supplies
- Occasionally exert 20 to 50 pounds of force to move equipment/supplies
- Occasionally push/pull up to 50 pounds of force to move equipment/supplies, and assist patients
- Requires walking or standing for a significant part of the day
- Requires the ability to grasp, hold, and turn objects
- Frequent stooping and crouching
- Requires specific vision abilities for far vision, near vision, depth perception, colors, accommodation, and peripheral vision
- Vision correctable to 20/40

Acknowledgement:

This job description/evaluation describes the general nature and level of work performed by an employee assigned to this position. It does not state or imply that these are the only duties and responsibilities assigned to the job. The employee may be required to perform other job-related duties as requested by the department director or administration. All requirements are subject to change over time and to possible modification to reasonably accommodate individuals with disabilities.

Employee Signature

Date